

Atlantic Public Library Board of Trustees
Monthly Meeting Agenda
Monday, August 9, 2021, 5:30 pm
Library Meeting Room (downstairs)

1. Call to Order: The meeting was called to order at 5:31 p.m. by Vicki Brown (Vice-President).
 - a. Board members present: Buffy Barrs, Vicki Brown, Donald McLean (Secretary), James Northwick, Becky Osborne, Adam Skog, Greg Williams
 - b. City Council Liaison absent: Richard Casady
 - c. Board members absent: Janice Dickerson, Janet Nielsen (President)
 - d. Library Staff present: Michelle Andersen (Library Director)
 - e. Guests: none
2. Approval of Agenda:
 - a. Adam Skog moved that the agenda be approved as distributed. Greg Williams seconded the motion. Agenda approved unanimously.
3. Public Comment: None
4. Approval of minutes from July 12, 2021
 - a. Buffy Barrs moved that the minutes from the July 12, 2021 meeting be approved as submitted. Adam Skog seconded. Motion carried unanimously.
5. Correspondence:
 - a. A sympathy card was circulated for Trustees to sign.
 - b. Foundation update: The library has \$7,702 available for withdrawal this year.
6. Bills & Finances
 - a. Current Bills
 - i) Michelle reviewed the regular bills and finances from the last month.
 - ii) One bill was added to line 6210, for the *Omaha World Herald* subscription.
 - iii) James Northwick moved that all bills be paid as presented. Becky Osborne seconded. Motion carried unanimously.
 - b. End of FY21 = The Board reviewed the final numbers for FY2021.
7. Unfinished Business
 - a. Virtual tour photo proposal by AMP Google Street View
 - i) Kathy Somers of Somers Photography submitted a collection of excellent pictures of the library facility for consideration, and offered the library a significant discount from her usual rates.
 - ii) The Board affirmed using Kathy's pictures for publicity and promotion instead of moving forward with AMP Google Street View.
8. New Business
 - a. Notary service: The Board discussed the possibility of offering notary service at the library by supporting one or more staff members in being certified as a notary. Pros and cons of doing so were discussed. Board members were open to the possibility and left the suggestion open for future consideration.
 - b. Review Reading Garden Policy: The Board reviewed the existing Reading Garden Policy. No changes were recommended.
9. President's Report
 - a. None

10. Director's Report

- a. Michelle reviewed highlights from her written report.
- b. The Board discussed the possibility of having NARCAN® on site at the library in case an accidental opioid overdose occurred on the premises. No decision was reached.

11. Other Business: none

12. Adjournment

- a. Greg Williams moved that the meeting be adjourned. James Northwick seconded. Motion to adjourn carried unanimously.
- b. Meeting adjourned at 6:22 p.m.

Respectfully submitted,

Donald McLean
Trustee Board Secretary