

Atlantic Public Library Board of Trustees
Monthly Meeting Agenda
Monday, January 10, 2022, 5:30 pm
Library Meeting Room (downstairs)

1. Call to Order: The meeting was called to order at 5:31 p.m. by Janet Nielsen (President)
 - a. Board members present: Buffy Barrs, Janice Dickerson, Donald McLean (Secretary), Janet Nielsen (President), James Northwick, Becky Osborne, Greg Williams
 - b. City Council Liaison present: Dana Halder
 - c. Board members absent: Vicki Brown (Vice-President), Adam Skog
 - d. Library Staff present: Michelle Andersen (Library Director)
 - e. Guests: None
2. Approval of Agenda:
 - a. Janice Dickerson moved that the agenda be approved as distributed. Becky Osborne seconded the motion. Agenda approved unanimously.
3. Public Comment: None
4. Approval of minutes from December 13, 2021
 - a. Greg Williams moved that the minutes from the December 13, 2021 meeting be approved as submitted. Janice Dickerson seconded. Motion carried unanimously.
5. Correspondence:
 - a. Michelle reported that the Hunt Endowment awarded the library \$3,508.
 - b. Michelle reported that the Ted and Ann Wickman Fund awarded the library \$1,551.
 - c. Michelle shared information received from Alexis Fleener of Shift ATL regarding the possibility of commissioning Jacob Kuperman, a local artist, to do a mural for the library.
6. Bills & Finances
 - a. Michelle reviewed the bills from the past month.
 - b. James Northwick moved that all bills be paid as presented. Greg Williams seconded. Motion carried unanimously.
7. Unfinished Business: None
8. New Business:
 - a. Strategic plan goals and updated mission statement
 - i) The Board reviewed three proposed goals and a new mission statement submitted by the strategic planning committee.
 - ii) The three proposed goals are in the areas (1) Marketing & Publicity, (2) Know the Community, and (3) Physical Space. The Board reviewed proposed implementation measures for each goal.
 - iii) Proposed mission statement: “The Atlantic Public Library connects the community to information, resources and each other in order to spark ideas and new connections.”
 - iv) Greg Williams moved that the proposed strategic plan be approved as presented. James Northwick seconded. Motion carried unanimously.
 - b. FY23 Budget
 - i) The Board reviewed options for a FY2023 budget to be presented to the City.
 - ii) Discussion was tabled until the next meeting.

- c. Circulation policy
 - i) The Board reviewed the pros and cons of the \$40 non-resident fee portion of the Circulation Policy.
 - ii) It was noted that the present policy does not include guidelines for checking out games, kits, etc. and that this should be addressed.
 - iii) Discussion tabled.
- d. February meeting date (2nd Monday is February 14)
 - i) It was noted that next month's scheduled meeting falls on Valentine's Day, and this poses a schedule conflict for several Board members.
 - ii) Janice Dickerson moved that the February 2022 Trustee Board meeting be rescheduled to Tuesday, February 15 at 5:30 pm. Buffy Barrs seconded the motion. Motion carried unanimously.

9. President's Report: None

10. Director's Report

- a. See Michelle's submitted written report for details and information.
- b. The Library is sponsoring an online presentation by Dr. Doreen Dodgen-Magee called *Restart: Designing A Healthy Post Pandemic Life* on Thursday, February 10 at 7:00 pm. The presentation will be available to watch online, or may be viewed at the library.

11. Other Business:

- a. Virtual county trustee training coming in March
 - i) The training will be held on March 17 and will be conducted via Zoom.
- b. Digital Library Resources
 - i) Discussion tabled.

12. Adjournment

- a. James Northwick moved that the meeting be adjourned. Janice Dickerson seconded. Motion to adjourn carried unanimously.
- b. Meeting adjourned at 6:57 p.m.

Respectfully submitted,

Donald McLean
Trustee Board Secretary