

Atlantic Public Library Board of Trustees
Minutes of the Regular Meeting
Monday, December 12, 2022, 5:30 pm
Library Community Room

1. Call to Order: The meeting was called to order at 5:30 p.m. by Vicki Brown (President)
 - a. Board members present: Greg Williams(Vice-President), Becky Osborne, David Schwab, Donald McLean, Janice Dickerson, Vicki Brown (President), James Northwick, Janet Nielsen, Buffy Barrs
 - b. City Council Liaison present: Dana Halder and Mayor Grace Garrett
 - c. Board members absent:
 - d. Library Staff present: Michelle Andersen (Library Director)
 - e. Guests: None
2. Public Comment: None
3. Minutes from the November 14, 2022 meeting were approved as distributed.
4. Bills & Finances
 - a. Michelle Andersen reviewed the bills from the past month.
 - i) Michelle asked to add \$100.00 to Kiwanis to the bills. This would be from account number 6210.
 - b. **Becky Osborne** moved that all bills be paid (as amended). **Janice Dickerson** seconded. Motion carried unanimously.
5. Reports
 - a. President's Report: Vicki Brown reported that she represented the library at the Cass County Community Foundation grant recipient reception in November.
 - b. Director's Report: Michelle reviewed her written report.
 - i) Schindler Elevator they should be out to repair the elevator by the end of the week.
6. Policy Review/Adoption
7. Unfinished Business:
8. New Business:
 - a. Oath of Office was given to David Schwab
9. Other Business
10. Meeting adjourned at 6:03 pm

Respectfully submitted,

James Northwick
Trustee Board Secretary