

**Atlantic Public Library Board of Trustees  
Special Meeting  
Tuesday, January 17, 2023, 4:30 pm  
Library Upstairs**

1. Call to Order: The meeting was called to order at 4:33 p.m. by Vicki Brown (President)
  - a. Board members present: Becky Osborne, David Schwab, Donald McLean, Janice Dickerson, Vicki Brown (President), and James Northwick
  - b. City Council Liaison present: Dana Halder
  - c. Board members absent: Greg Williams, Buffy Barrs, Janet Nielsen
  - d. Library Staff present: Michelle Andersen (Library Director)
  - e. Guests: None
  
2. New Business:
  - a. Review job description of Youth Services Assistant
    - i) A motion to adjust the hours to 25-29.5 and salary to \$11-13 was made by Janice Dickerson; seconded by Becky Osborne. Carried unanimously.
  
3. Adjournment
  - a. Meeting adjourned at 5:00 pm.

Respectfully submitted,

Michelle Andersen  
Library Director