

Atlantic Public Library Board of Trustees
Monthly Meeting Agenda
Monday, May, 8, 2023 5:30 pm
Library

1. Call to Order: The meeting was called to order at 5:30 p.m. by Vicki Brown (President)
 - a. Board members present: David Schwab, Donald McLean, Janice Dickerson, Vicki Brown (President), James Northwick, Buffy Barrs
 - b. City Council Liaison present: Dana Halder
 - c. Board members absent: Greg Williams(Vice-President), Becky Osborne, Janet Nielsen
 - d. Library Staff present: Michelle Andersen (Library Director)
 - e. Guests: None

2. Public Comment: None
 - a. Correspondence:
 - i) None received

3. Minutes from the April 10, 2023 meeting were approved as distributed.
 - a. Buffy Barrs moved that we approve the minutes (as amended). Janice Dickerson, seconded. Motion carried unanimously.

4. Bills & Finances
 - a. Michelle Andersen reviewed the bills from the past month.
 - i) She added the Atlantic Rotary quarterly membership dues for \$95
 - ii) Brown Electric for \$107.23
 - iii) Nishna Valley YMCA for \$83.30
 - iv) Staples for \$356.12

 - b. Donald McLean moved that all bills be paid (as amended). David Schwab seconded. Motion carried unanimously.

5. Reports
 - a. President's Report: None
 - b. Director's Report
 - i) County Contract for FY24 raised county funding to \$30,700
 - ii) She is excited about some possible grants we might be getting
 - iii) A public services clerk was hired

6. Policy Review/Adoption

7. Unfinished Business:

8. New Business:
 - a. Hours and Holidays for FY24

- i) Janice Dickerson moved that holidays be approved (as amended to include July 3).
Buffy Barrs seconded. Motion carried unanimously.
- b. Review Elevator Modernization Quotes
 - i) Board recommended that someone else in the city review the quotes. The board also recommended that Michelle ask for references from companies.

9. Other Business

- a. Strategic Plan Review

10. Adjournment

- a. Meeting adjourned at 6:31PM.

Respectfully submitted,

James Northwick
Trustee Board Secretary