

Atlantic Public Library Board of Trustees
Monthly Meeting Minutes
Monday, March 11, 2024, 5:30 pm
City Council Chambers

1. Call to Order: The meeting was called to order at 5:30 p.m. by Vicki Brown (President)
 - a. Board members present: James Northwick, Janet Nielsen, Buffy Barrs, David Schwab, Donald McLean, Janice Dickerson, Vicki Brown (President), Becky Osborne,
 - b. City Council Liaison present: Mike McDermott
 - c. Board members absent: Greg Williams(Vice-President)
 - d. Library Staff present: Michelle Andersen (Library Director)
 - e. Guests: None
2. Public Comment: None
3. Minutes from the February 12, 2024 meeting were approved as distributed.
4. Bills & Finances
 - a. Michelle Andersen reviewed the bills from the past month.
 - b. Additions to the bill list that was distributed:
 - i) Staples \$166.71 divided between expense lines 6506 and 6516
 - ii) Browns \$14.25 to expense line 6516
 - iii) Playaway \$303.77 to expense line 6772
 - iv) Total bills \$7314.92
 - c. Janet Nielsen moved that all bills be paid as amended. Buffy Barrs seconded. Motion carried unanimously.
5. Reports
 - a. President's Report: None
 - b. Director's Report
 - i) Reviewed the submitted notes
6. Policy Review/Adoption
 - a. None at this time
7. Unfinished Business:
8. New Business:
 - a. Buffy Barrs moved that we approve contracting with Wiota and Marne for library services for FY25. Janice Dickerson seconded. Motion carried unanimously.
9. Other Business
 - a. Upstairs project updates
 - b. Elevator project updates

10. Adjournment

- a. Meeting adjourned at 6:01PM.

Respectfully submitted,

James Northwick
Trustee Board Secretary