

Atlantic Public Library Board of Trustees

Monthly Meeting Agenda

Monday, April 10, 2017, 5:30 pm

Library Upstairs

1. Call to Order: The meeting was called to order at 5:30 p.m. by Vice-President Janice Dickerson.
 - a. Board members present: Dee Bebensee, Crystal Christensen, Janice Dickerson (Vice-President), Hans Krengel, Donald McLean (Secretary), Janet Nielsen, James Northwick
 - b. City Council Liaison present: Dana Halder
 - c. Board members absent: Jim Crall, Linn Headlee (President)
 - d. Library Staff present: Natalie Struecker (Director)
 - e. Guests: none
2. Approval of Agenda: Dee Bebensee moved that the agenda be approved as presented. Hans Krengel seconded. Agenda approved unanimously.
3. Public Comment:
 - a. No members of the public were present for comment.
 - b. The library did receive one in-person complaint about the decision to remove the enclosed study cubicles from the upper level, noting that there is no privacy now.
4. Approval of minutes from March 13, 2017:
 - a. Jim Crall's name should be removed from the list of board members present on March 13, 2017; Jim was not present at the meeting.
 - b. Crystal Christensen moved that the minutes be approved as amended. Hans Krengel seconded. Motion carried unanimously.
5. Correspondence: none received
6. Bills & Finances
 - a. The board reviewed the past month's bills and statistics. Natalie pointed out that this fiscal year's statistics are on track to exceed the previous year's statistics in most of the categories we measure.
 - b. Dee Bebensee moved that all bills be paid as presented. Crystal Christensen seconded. Motion carried unanimously.
7. Board Training
 - a. Mango languages: Natalie oriented the board to the Mango languages service to which the library subscribes.
8. Unfinished Business:
 - a. Memorial Reading Garden update: The project start date has been set for May 1, 2017, and the overall financial status of the project is sound.
9. New Business:
 - a. Trust & Agency accounts: The board inadvertently exceeded the budgeted amount for Trust & Agency in this fiscal year. These expenditures, however, have been covered by donations. Nonetheless, this will require a budget amendment to the current budget, and this should be taken into account when we set the next fiscal year's budget.

- b. Dee Bebensee moved that we submit an amended budget that raises the current Trust & Agency allocation to \$30,000. Crystal Christensen seconded the motion. Motion carried unanimously.
10. President's Report: No items to report or discuss.
11. Director's Report: see written report
- a. Natalie reminded the board that this is National Library Week.
 - b. Our library will be hosting a county wide six library training event on Sunday, September 10, 2017, at 4:00 pm led by Michael Scott, the Iowa State Librarian.
 - c. The conference we hosted on April 6-7 was a success.
12. Other Business: none
13. Adjournment
- a. Janet Nielsen moved that the meeting be adjourned. Hans Krengel seconded. Motion carried unanimously.
 - b. Meeting adjourned at 5:56 p.m.

Respectfully submitted,

Donald McLean