

Atlantic Public Library Board of Trustees

Monthly Meeting Agenda

Monday, May 22, 2017, 5:30 pm

Library Upstairs

1. Call to Order: The meeting was called to order at 5:30 p.m. by President Linn Headlee.
 - a. Board members present: Dee Bebensee, Janice Dickerson (Vice-President), Linn Headlee (President), Donald McLean (Secretary), Janet Nielsen
 - b. City Council Liaison present: Dana Halder
 - c. Board members absent: Jim Crall, Crystal Christensen, Hans Krengel, James Northwick
 - d. Library Staff present: Natalie Struecker (Director)
 - e. Guests: Nathan Robinson
2. Approval of Agenda: Janice Dickerson moved that the agenda be approved as presented. Dee Bebensee seconded. Agenda approved unanimously.
3. Public Comment:
 - a. No members of the public were present for comment.
4. New Business:
 - a. Memorial Reading Garden update
 - i) Nathan Robinson gave the board an update on revisions to the Memorial Reading Garden bids.
 - (a) Nathan explained that Dryer Brothers will not do the concrete stairs work that needs to be done, and did not include the stairs in their bid. However, Precision Concrete Services, Inc. (PCS) is willing to do the stairs. In addition, the PCS bid for the other parts of the project is lower than the comparable bid from Dryer Brothers.
 - (b) The board reviewed several other adjustments to the current bids as laid out in the meeting packet.
 - (c) The overall impact on the cost of the project from these revisions is to lower the project cost by approximately \$3500, from \$77,126.58 to \$73,565.01.
 - (d) Dee Bebensee moved that the board accept the new bids as described by Nathan Robinson and printed in the meeting packet. Janice Dickerson seconded. Motion carried unanimously.
 - ii) Nathan explained that when the project begins, the concrete work on the stairs will be done first, then the retaining wall will be put in, then the concrete will be poured for the walkway. The goal is to start the project within the next two weeks.
 - iii) The board discussed the need to add a light source to illuminate the north-west corner of the garden. This part of the garden will be dark/unlit at night and could pose a public safety hazard unless lighting is added. The Atlantic Police Chief suggested that this light source not be installed at ground level because of the potential for tampering. The board discussed the comparative merits of ground level lighting versus a wall mounted fixture, and the general consensus was that a wall mounted fixture is more appropriate for a public building.
 - iv) The board discussed the possibility of reusing the present flagpole rather than purchasing a new one. This will require preserving the pole when it is removed from

its present location and relocating it to the spot indicated in the plans. Nathan and Natalie said they will follow up on this possibility.

5. Adjournment

- a. Janice Dickerson moved that the meeting be adjourned. Donald McLean seconded. Motion carried unanimously.
- b. Meeting adjourned at 6:06 p.m.

Respectfully submitted,

Donald McLean