

Atlantic Public Library Board of Trustees

Monthly Meeting Agenda

Monday, June 19, 2017, 5:30 pm

Library Upstairs

1. Call to Order: The meeting was called to order at 5:32 p.m. by President Linn Headlee.
 - a. Board members present: Dee Bebensee, Crystal Christensen, Janice Dickerson (Vice-President), Linn Headlee (President), James Northwick
 - b. City Council Liaison present: Dana Halder
 - c. Board members absent: Donald McLean (Secretary), Janet Nielsen
 - d. Library Staff present: Natalie Struecker (Director)
 - e. Guests: none
2. Approval of Agenda: Janice Dickerson moved that the agenda be approved as presented. Crystal Christensen seconded. Agenda approved unanimously.
3. Public Comment: One written comment was reviewed by the board.
4. Approval of minutes from May 8, 2017:
 - a. Dee Bebensee moved that the minutes be approved as submitted. James Northwick seconded. Motion carried unanimously.
5. Approval of minutes from May 22, 2017:
 - a. Dee Bebensee moved that the minutes be approved as submitted. James Northwick seconded. Motion carried unanimously.
6. Correspondence: none this month.
7. Bills & Finances
 - a. Natalie Struecker reviewed the bills and finances from the last month with the board. An updated bills and finances sheet was provided to take care of the bills that came in after the board would have met on June 12th.
 - b. Janice Dickerson moved that all bills be paid as presented. Crystal Christensen seconded. Motion carried unanimously.
8. Unfinished Business: none this month.
9. New Business:
 - a. Atlantic Library Strategic Plan: The board reviewed the proposed strategic plan. James Northwick moved to adopt the mission statement: *The Atlantic Public Library sparks the community through programs, outreach, and opportunities providing literacy resources to enhance personal achievement and satisfy curiosity.* Crystal seconded. Motion carried unanimously.
Janice moved to adopt the Atlantic Public Library Strategic Plan for 2017-2021. Crystal seconded. Motioned carried unanimously.
10. President's Report:
 - a. Board officer elections: The Library Board is currently short two members as Jim Crall has moved out of town and Hans Krengel has stepped down as of this month. The board discussed officers and James motioned to retain the same officers for the next year. Officers stand at Linn Headlee as President, Janice Dickerson as Vice-President, and Donald McLean as Secretary. Dee Bebensee seconded. Motion carried unanimously.

11. Director's Report

- a. Natalie Struecker reported on the incidents that have happened recently and the business at the library for the last month. She advised the Board on issues found during the demolition of the front lawn of the library. A patron was also trespassed permanently from the library property and the board has been informed.
- b. Library Director's Performance Evaluation: The Director's evaluation done by the staff and the self-evaluation were included in the packet. A link to a Survey Monkey evaluation was sent to the board for completion.

12. Other Business: none for this month.

13. Adjournment

- a. Linn Headlee moved that the meeting be adjourned. Janice Dickerson seconded. Motion carried unanimously.
- b. Meeting adjourned at 6:15 p.m.

Respectfully submitted,

Natalie Struecker