

**Atlantic Public Library Board of Trustees
Monthly Meeting Agenda
Monday, June 10, 2019, 5:30 pm
Library – First Floor Meeting Room**

1. Call to Order: The meeting was called to order at 5:31 p.m. by President Janice Dickerson.
 - a. Board members present: Dee Bebensee, Vicki Brown, Crystal Christensen, Janice Dickerson (President), Donald McLean (Secretary), Janet Nielsen (Vice-President)
 - b. City Council Liaison absent: Dana Halder
 - c. Board members absent: Mark Johnson, James Northwick, Greg Williams
 - d. Library Staff present: Diane McFadden (Adult Services Librarian)
 - e. Guests: none
2. Approval of Agenda:
 - a. Dee Bebensee moved that the agenda be approved as presented. Janet Nielsen seconded. Agenda approved unanimously.
3. Public Comment: none
4. Approval of minutes from May 13, 2019
 - a. Dee Bebensee moved that the minutes be approved as amended. Crystal Christensen seconded. Motion carried unanimously.
5. Correspondence:
 - a. Diane McFadden reported on a correspondence involving FEH Designs and John Lund which clarified that, from this point on, all approvals for bids on the renovation project will come through the Library Board and do not need to go through the City Council.
6. Bills & Finances
 - a. Diane reviewed the bills and finances from the last month with the Board, highlighting key expenditures.
 - b. Vicki Brown moved that all bills be paid as presented during the meeting. Dee Bebensee seconded. Motion carried unanimously.
7. Unfinished Business – none
8. New Business
 - a. Elect Officers for FY2019-20
 - i) The following board members were renominated to serve in officer positions for FY2019-20:
 - (a) President: Janice Dickerson
 - (b) Vice-President: Janet Nielsen
 - (c) Secretary: Don McLean
 - ii) Dee Bebensee moved that these nominees be elected for FY2019-20. Vicki Brown seconded. Motion carried unanimously.
 - b. Renovation plans: construction documents and furniture package
 - i) The Board reviewed the furniture package and construction documents from FEH Designs that were distributed in the June Board packet.
 - ii) Dee Bebensee moved that the construction documents and furniture package be approved as presented. Crystal Christensen seconded. Motion carried unanimously.

9. President's Report – no items to report
10. Director's Report
 - a. Michelle was traveling and unavailable for this month's meeting, but she submitted a written report in advance of the meeting.
 - b. Diane highlighted a board training opportunity in the fall that will be held in Nebraska.
11. Other Business
 - a. The Board briefly reviewed the end-dates for the terms of the current Trustees.
12. Adjournment
 - a. Dee Bebensee moved that the meeting be adjourned. Crystal Christensen seconded. Motion to adjourn carried unanimously.
 - b. Meeting adjourned at 6:01 p.m.

Respectfully submitted,

Donald McLean