Atlantic Public Library Board of Trustees
Monthly Meeting Agenda
Monday, May 10, 2021, 5:30 pm
Library Meeting Room (downstairs)

1. Call to Order: The meeting was called to order at 5:30 p.m. by Janice Dickerson (President).
   a. Board members present: Buffy Barrs, Vicki Brown, Janice Dickerson (President), Donald McLean (Secretary), James Northwick, Becky Osborne
   b. City Council Liaison present: Richard Casady
   c. Board members absent: Janet Nielsen (Vice-President), Adam Skog, Greg Williams
   d. Library Staff present: Michelle Andersen (Library Director)
   e. Guests: none
2. Approval of Agenda:
   a. Vicki Brown moved that the agenda be approved as distributed. Buffy Barrs seconded the motion. Agenda approved unanimously.
3. Public Comment: None
4. Approval of minutes from April 12, 2021
   a. Vicki Brown moved that the minutes from the April 12, 2021 meeting be approved as submitted. Becky Osborne seconded. Motion carried unanimously.
5. Correspondence: None
6. Bills & Finances
   a. Monthly Bills
      i) Michelle reviewed the regular bills and finances from the last month.
      ii) James Northwick moved that all bills be paid as presented. Vicki Brown seconded. Motion carried unanimously.
   b. Transfer $811 from General Fund 001-410-6724 to Gifts to pay for Brainfuse HelpNow
      i) Vicki Brown moved that $811 be transferred from General Fund line 001-410-6724 to Gifts to pay for Brainfuse HelpNow. Becky Osborne seconded. Motion carried unanimously.
7. Unfinished Business
   a. None
8. New Business
   a. None
9. President's Report
   a. None
10. Director's Report
   a. Michelle reviewed highlights from her written report.
   b. Rocket Language: Michelle explained the benefits of using Rocket Language to replace the current language learning program that is no longer being supported. The cost for Rocket Language will be $355 per year, plus a onetime $100 set up fee.
   c. The State Library has announced that ARPA funds will be distributed through IMLS. Any Iowa library may apply for one of these grants. If the grant proposal meets the criteria, it will qualify because it is a non-competitive grant, and grants of up to $5000 are available. Michelle will proceed with applying for one of these grants.

11. Other Business:
    a. Reminder that the June 2021 meeting will include election of officers for the new fiscal year, and we will also begin the annual evaluation process for the Library Director.
12. Adjournment
    a. James Northwick moved that the meeting be adjourned. Becky Osborne seconded. Motion to adjourn carried unanimously.
    b. Meeting adjourned at 5:54 p.m.

Respectfully submitted,

Donald McLean
Board Secretary