

**Atlantic Public Library Board of Trustees  
Monthly Meeting Agenda  
Monday, July 17, 2023 5:30 pm  
Library**

1. Call to Order: The meeting was called to order at 5:30 p.m. by Greg Williams (Vice-President)
  - a. Board members present: Becky Osborne, David Schwab, Donald McLean, Janice Dickerson, James Northwick, Janet Nielsen, Buffy Barrs
  - b. City Council Liaison present:
  - c. City Council Liaison absent: Dana Halder
  - d. Board members absent: Vicki Brown (President)
  - e. Library Staff present: Michelle Andersen (Library Director)
  - f. Guests: None
2. Public Comment: None
3. Minutes from the June 20th meeting were approved as distributed.
4. Bills & Finances
  - a. Michelle Andersen reviewed the bills from the past month.
  - b. Michelle needs to adjust the bill to Baker and Taylor to \$4,398.24
  - c. Janet Nielsen moved that all bills be paid (as amended). David Schwab seconded. Motion carried unanimously.
5. Reports
  - a. President's Report: None
  - b. Director's Report
    - i) Michelle reviewed her written report.
    - ii) She shared that the library received the Great Stories Club Grant to run a teen book club with the theme of Find Your Voice.
    - iii) The Omaha World Herald is adding \$5 to their delivery fee each month
    - iv) The library is listed as part of the estate of LeAnn Fry
6. Policy Review/Adoption
  - a. Electronic Access Policy
    - i) Policy was reviewed
  - b. Behavior Policy
    - i) Buffy Barrs moved that we change the policy as suggested. Janice Dickerson seconded. Motion carried unanimously.
7. Unfinished Business:
8. New Business:
  - a. FY24 Library Gifts Revenues and Expenses

- b. Michelle reviewed changes in the budget for revenues and expenses in the gifts fund.
- c. Becky Osborne moved that we make these suggested changes to the gifts account.  
Donald McLean seconded. Motion carried unanimously.

9. Other Business

- a. Equipment Room security camera is unreliable and may need replacement.

10. Adjournment

- a. Meeting adjourned at 6:08PM.

Respectfully submitted,

James Northwick  
Trustee Board Secretary