

Atlantic Public Library Board of Trustees
Monthly Meeting Minutes
Monday, October, 9, 2023, 5:30 pm
Library Meeting Room

1. Call to Order: The meeting was called to order at 5:30 p.m. by Vicki Brown (President)
 - a. Board members present: Greg Williams(Vice-President), Becky Osborne, David Schwab, Donald McLean, Janice Dickerson, Vicki Brown (President), James Northwick, Janet Nielsen, Buffy Barrs
 - b. City Council Liaison present: Dana Halder
 - c. Board members absent:
 - d. Library Staff present: Michelle Andersen (Library Director)
 - e. Guests: None
2. Public Comment: None
3. Minutes from the September 11, 2023 meeting were approved as distributed.
4. Bills & Finances
 - a. Michelle Andersen reviewed the bills from the past month.
 - b. Buffy Barrs moved that all bills be paid (as amended). Janet Nielsen seconded. Motion carried unanimously.
 - c. No action was taken on designating direct state aid money. The trustees will leave it to the director's discretion.
5. Reports
 - a. President's Report: None
 - b. Director's Report
 - i) Michelle reviewed her written report
 - ii) She also shared some information about possible library circulation desk options for considerations.
6. Policy Review/Adoption
7. Unfinished Business:
8. New Business:
 - a. Accepting credit/debit cards for payment of fees
 - i) James Northwick moved to accept credit cards for payment with the service fee being in addition to the library fee. Greg Williams seconded. Motion carried unanimously.
9. Other Business
 - a. Special Meeting on October 23rd at 5:30PM to open bids.

- b. Those who attended the County Trustee Training on September 14th reported about what they learned.
- c. Greg Williams reported that he attended a trustee webinar hosted by the state library.

10. Adjournment

- a. Meeting adjourned at 6:19PM.

Respectfully submitted,

James Northwick
Trustee Board Secretary