

**Atlantic Public Library Board of Trustees
Monthly Meeting Minutes
Monday, November 10, 2025, 5:30 pm
Library**

1. Call to Order: The meeting was called to order at 5:30 p.m. by Greg Williams (President)
 - a. Board members present: Greg Williams(President), Becky Osborne, David Schwab(Vice President), Donald McLean, Janice Dickerson, Dianna Blake, James Northwick(Secretary), Buffy Barrs
 - b. City Council Liaison present: Mike McDermott
 - c. Board members absent: Kat Niemann
 - d. Library Staff present: Michelle Andersen (Library Director)
 - e. Guests: None
2. Public Comment: None
3. Minutes from the October 13,2025 meeting were approved as distributed.
4. Bills & Finances
 - a. Michelle Andersen reviewed the bills from the past month.
 - i) Michelle Added the following:
 - (a) \$75.00 to Randy's Computer
 - (b) \$1398.47 for laminator maintenance agreement
 - (c) \$17.12 to Amazon for book
 - b. David Schwab moved that all bills be paid (as amended). Becky Osborne seconded. Motion carried unanimously.
5. Reports
 - a. President's Report:
 - i) Book Sale made \$2,860.61 with 259 buyers and 2,842 items sold
 - ii) Meeting next Wednesday to disperse funds from the sale
 - b. Director's Report
 - i) Reviewed some items from the written report
6. Policy Review/Adoption
7. Unfinished Business:
 - a. Disposal of Art (update)
 - i) Becky Osborne moved that we approve the appraiser, Marie Lousie Kane, to come to appraise the art work for \$3,250. Janice Dickerson seconded the motion. Motion carried unanimously.
8. New Business:
 - a. Endowment Disbursement Request

- i) Buff Barrs moved to request the spendable balance (\$7,261) and use it for the art appraisal and possible future endeavors for the art. David Schwab seconded the motion. Motion carried unanimously.
- b. Carnegie Corporation Foundation Grant
 - i) Will be coming in January or February next year
 - ii) Michelle will create a list of ideas to consider
- c. Grow Another Row request for indoor sharing space
 - i) Janice Dickerson moved that we participate if the items are shelf stable and it doesn't impede on library services. Dianna Blake seconded the motion. Motion carried unanimously.

9. Other Business

- a. Tree Trimming Update
- b. Collection Development Purchasing Policies
 - i) Michelle highlighted concerns from the policy that will need to be adjusted due to Baker & Taylor no longer available as a vendor.

10. Adjournment

- a. The meeting adjourned at 6:39PM.

Respectfully submitted,

James Northwick
Trustee Board Secretary