

**Atlantic Public Library Board of Trustees
Monthly Meeting Minutes
Monday, December 8, 2025, 5:30 pm
Library Meeting Room**

1. Call to Order: The meeting was called to order at 5:30 p.m. by Greg Williams (President)
 - a. Board members present: Becky Osborne, David Schwab(Vice President), Donald McLean, Janice Dickerson, Dianna Blake, James Northwick(Secretary), Kat Niemann, Buffy Barrs
 - b. City Council Liaison present: Mike McDermott
 - c. Board members absent: Greg Williams(President),
 - d. Library Staff present: Michelle Andersen (Library Director)
 - e. Guests: None
2. Public Comment: None
3. Minutes from the 11-10-25 meeting were approved as distributed.
4. Bills & Finances
 - a. Michelle Andersen reviewed the bills from the past month.
 - b. She would like to add a bill for line 6770, for the Wall Street Journal for \$181.90.
 - c. Janice Dickerson moved that all bills be paid as amended. Donald McLean seconded. Motion carried unanimously.
5. Reports
 - a. President's Report: None
 - b. Director's Report
 - i) Michelle reviewed her written report
 - ii) The County sent extra funds for the library at around \$19,000.
6. Policy Review/Adoption
 - a. Collection Development Policy
 - i) Buffy Barrs moved that the policy be updated as suggested. Becky Osborne seconded. Motion carried unanimously.
7. Unfinished Business:
 - a. Carnegie Corporation Foundation Grant
 - i) Don McLean moved that we approve our portion of the Fiecks plumbing for the upstairs drinking fountain, approve up to \$5,000 towards an adult changing table and use the Carnegie Corporation Foundation grant to make our bathroom doors more accessible by approving up to \$10,000 towards new restroom doors. Diana Blake seconded the motion. The motion was approved unanimously.
8. New Business:
 - a. Estate Gift

9. Other Business

- a. Don McLean shared that he will be moving to the Quad Cities in late January.

10. Adjournment

- a. Meeting adjourned at 6:11PM.

Respectfully submitted,

James Northwick
Trustee Board Secretary