

**Atlantic Public Library Board of Trustees**  
**Monthly Meeting Minutes**  
**Monday, March 9, 2026, 5:30 pm**  
**Library Meeting Room**

1. Call to Order: The meeting was called to order at 5:30 p.m. by Greg Williams (President)
  - a. Board members present: Greg Williams(President), Becky Osborne, David Schwab(Vice President), Cyndi Hartwig, Janice Dickerson, Dianna Blake, James Northwick(Secretary), Kat Niemann
  - b. City Council Liaison present: Mike McDermott
  - c. Board members absent: Buffy Barrs
  - d. Library Staff present: Michelle Andersen (Library Director)
  - e. Guests: None
2. Public Comment: None
3. Minutes from the February 9, 2026, meeting were approved as distributed.
4. Bills & Finances
  - a. Michelle Andersen reviewed the bills from the past month including adding a bill from Atlantic Fire Department (line 6310) for \$64 and DH Pace (gifts account) for \$3950 as their work will be completed this week.
  - b. Dave Schwab moved that all bills be paid as amended. Becky Osborne seconded. Motion carried unanimously.
5. Reports
  - a. President's Report: None
  - b. Director's Report
    - i) Michelle reviewed her written report
    - ii) Dave volunteered to help with the Volunteer Iowa/Healthy Cass County volunteer training event.
  - c. Art Committee
    - i) The committee proposed holding an online silent auction to sell the artwork selected with an in-person kick-off event this fall. The art committee already in place will function as the steering committee for the event and auction.
6. Policy Review/Adoption
  - a. Bulletin Board and Exhibits Policy
    - i) Kat Niemann moved that we take the "Gifts of Artwork" portion out of the Bulletin Board and Exhibits Policy and move it to the "Gift and Donor Policy" Dave Schwab seconded. The motion passed unanimously.
  - b. Reading Garden Policy
    - i) Reviewed March 2027; no changes necessary
7. Unfinished Business:
  - a. FY27 Budget

- i) Janice Dickerson moved to approve Option A of the proposed budgets for the FY2027 budget. Dianna Blake seconded. Motion carried unanimously.
  
- 8. New Business:
  - a. Contracting cities and non-resident fees
    - i) David Schwab moved that we continue offering library contracts to Marne and Wiota and increase the contracting fee for Wiota to \$294. Becky Osborne seconded the motion. Motion carried unanimously.
  
- 9. Other Business
  - a. Recap Cass County Trustee Training
    - i) Members shared information that they learned from the training.
  
- 10. Adjournment
  - a. The meeting adjourned at 6:33PM.

Respectfully submitted,

James Northwick  
Trustee Board Secretary