

Atlantic Public Library Board of Trustees
Monthly Meeting Minutes
Monday, April 13, 2026, 5:30 pm
Library

1. Call to Order: The meeting was called to order at 5:30 p.m. by Greg Williams (President)
 - a. Board members present: Greg Williams (President), Becky Osborne, David Schwab (Vice President), Cyndi Hartwig, Janice Dickerson, Dianna Blake, James Northwick (Secretary), Kat Niemann, Buffy Barrs
 - b. City Council Liaison present: Mike McDermott
 - c. Board members absent: none
 - d. Library Staff present: Michelle Andersen (Library Director)
 - e. Guests: None
2. Public Comment: None
3. Minutes from the March 9, 2026 meeting were approved as distributed.
4. Bills & Finances
 - a. Michelle Andersen reviewed the bills from the past month.
 - i) Add refund in line 6496 for \$24
 - ii) Shred Day invoice was larger than the estimate: \$725
 - b. Buffy Barrs moved that all bills be paid as amended. David Schwab seconded. Motion carried unanimously.
5. Reports
 - a. Art Committee
 - i) Committee will decide on a date and gathering
 - b. President's Report: None
 - c. Director's Report
 - i) May 5th JJ Designs is bringing a demo truck to show us different options for a digital sign around 3:00PM. Trustees are welcome to attend
 - ii) Notified on Friday that we received the volunteer grant. Dave has agreed to be the 2nd attendee to the training for the library.
 - iii) Michelle reviewed her written report.
6. Policy Review/Adoption
 - a. Gift and Donor Policy
 - i) David Schwab moved to change the policy as suggested, Janice Dickerson seconded.
 - ii) Buffy Barrs moved to amend the motion to strike the final clause of the inserted statement. Kat Nieman seconded. Passed unanimously
 - iii) The policy was unanimously approved with the amended motion.
 - b. Sex Offenders against Minors Policy
 - i) Reviewed by the board on April 13, 2026

7. Unfinished Business:
8. New Business:
 - a. Family Search affiliate
 - i) James Northwick moved to become an affiliate library, Becky Osborne seconded. Greg Williams, David Schwab, Kat Nieman, Cyndi Hartwig, Dianna Blake, Janice Dickerson, James Northwick, and Becky Osborne voted in support. Buffy Barrs voted against. Motion carried.
 - b. Appeal of discipline restriction
 - i) Dianna Blake moved to keep the discipline as defined previously by the director of the library. Cyndi Hartwig seconded the motion. The motion was carried unanimously. The appeal was denied.
9. Other Business
 - a. Trustee appointments beginning July 1, 2026
 - i) Buffy Barrs and Becky Osborne will be completing their terms. Interested residents of Atlantic may fill out a trustee interest form available online.
 - b. Imagination Library Financial Report
10. Adjournment
 - a. The meeting adjourned at 6:45PM.

Respectfully submitted,

James Northwick
Trustee Board Secretary