Atlantic Public Library Board of Trustees
Monthly Meeting Minutes
Monday, August 10, 2026, 5:30 pm
Library

1. Call to Order: The meeting was called to order at 5:30 p.m. by Cyndi Hartwig (Vice-President)
   a. Board members present: Cyndi Hartwig(Vice President), Jill Dodson, Dianna Blake, James Northwick(Secretary), Kat Niemann, Laura Freund, Greg Williams, Jason McCormick
   b. City Council Liaison present: Mike McDermott
   c. Board members absent: David Schwab(President),
   d. Library Staff present: Michelle Andersen (Library Director)
   e. Guests: None

2. Public Comment: None

3. Minutes from the July 13, 2026 meeting were approved as distributed.

4. Bills & Finances
   a. Michelle Andersen reviewed the bills from the past month.
      i) Additions to the bills
         (a) Atlantic rotary club dues $147 (line 6210)
         (b) $343.52-Brown Electric (line 6310)
         (c) $35.11-credit card order-miscellaneous supplies (line 6511)
   b. Dianna Blake moved that all bills be paid as amended. Greg Williams seconded. Motion carried unanimously.

5. Reports
   a. Art Committee
      i) Open House is September 11th
      ii) Asking Board to help provide desserts and attend/help host.
   b. President's Report:
      i) Past President Greg Williams shared totals from the April Friends of the Atlantic Public Library Book Sale.
   c. Director's Report
      i) Michelle reviewed her written report

6. Policy Review/Adoption
   a. Circulation Policy
      i) Jill Dodson moved that we make the suggested changes to the circulation policy. Jason McCormick seconded. Motion carried unanimously.

7. Unfinished Business: None

8. New Business:
    a. Request to open at noon on Friday, November 6, 2026 for staff training
        i) Laura Freund moved that we approve the request to open at noon on Friday, November 6, 2026. Jason McCormick seconded. Motion carried unanimously.

9. Other Business
    a. Possible next capital improvement project
        i) The board would like to see some figures to recarpet the meeting room, dishwasher and other items for the meeting room.
        ii) The board discussed using funds for an electronic sign for out front.
        iii) The board discussed a child's activity area without screens.

10. Adjournment 6:33PM.

Respectfully submitted,

James Northwick
Trustee Board Secretary